

**Service Improvement and Finance – Scrutiny Performance Panel**  
**Work Plan 2020/21**

<p><b>Meeting 1</b> 9 Nov 2020</p>	<ol style="list-style-type: none"> <li><b>1. Work Planning for 2020/21</b></li> <li><b>2. Q1 Budget Monitoring 2020/21</b></li> <li><b>3. Review of Revenue Reserves</b></li> <li><b>4. Mid Term Budget Statement</b> Ben Smith – Section 151 Officer &amp; Chief Finance Officer</li> <li><b>5. Recycling and Landfill - Annual Performance Monitoring 2020/21</b> Chris Howell – Head of Waste Management and Parks Cllr Mark Thomas – Cabinet Member for Environment Enhancement &amp; Infrastructure Management</li> </ol>
<p><b>Meeting 2</b> 14 Dec 2020</p>	<ol style="list-style-type: none"> <li><b>1. Equality Plan Review</b> Joanne Portwood – Policy &amp; Strategy Officer Cllr Louise Gibbard – Cabinet Member for Supporting Communities</li> </ol>
<p><b>Meeting 3</b> 20<sup>th</sup> January 2021</p>	<ol style="list-style-type: none"> <li><b>1. Budget Proposals</b></li> <li><b>2. Q2 Budget Monitoring 2020/21</b> Ben Smith – Section 151 Officer &amp; Chief Finance Officer Rob Stewart – Cabinet Member for Economy, Finance &amp; Strategy</li> <li><b>3. Q1 Performance Monitoring Report 2020/21</b> Richard Rowlands – Corporate Performance Manager Cllr Andrew Stevens - Cabinet Member for Business Improvement &amp; Performance</li> </ol>
<p><b>Meeting 4</b> 17<sup>th</sup> February 2021</p>	<ol style="list-style-type: none"> <li><b>1. Budget Proposals 2021/22 – 2023/24 – pre-decision scrutiny</b> Ben Smith – Section 151 Officer &amp; Chief Finance Officer Cllr Rob Stewart – Cabinet Member for Economy, Finance &amp; Strategy</li> <li><b>2. Q2 Performance Monitoring Report 2020/21</b> Richard Rowlands – Corporate Performance Manager Cllr Andrew Stevens - Cabinet Member for Business Improvement &amp; Performance (Not available)</li> </ol>
<p><b>Meeting 5</b> 8<sup>th</sup> March 2021</p>	<ol style="list-style-type: none"> <li><b>1. Mid-Year Budget Statement 2020/21</b></li> <li><b>2. Q3 Budget Monitoring 2020/21</b> Ben Smith – Section 151 Officer &amp; Chief Finance Officer Cllr Rob Stewart – Cabinet Member for Economy and Strategy</li> <li><b>3. Q3 Performance Monitoring Report 2019/20</b> Richard Rowlands – Corporate Performance Manager Cllr Andrew Stevens - Cabinet Member for Business Improvement &amp; Performance (Not available)</li> </ol>
<p><b>Meeting 6</b> 12<sup>th</sup> April 2021</p>	<ol style="list-style-type: none"> <li><b>1. Corporate Complaints Annual Report 2020/21</b> Julie Nicholas Humphreys - Customer Services Manager Cllr David Hopkins – Cabinet Member for Delivery and Performance</li> <li><b>2. Planning Annual Performance Report 2020/2021</b> Ian Davies - Development Conservation and Design Manager Cllr David Hopkins – Cabinet Member for Delivery and Operations</li> </ol>
<p><b>Meeting 7</b> 10<sup>th</sup> May 2021</p>	<ol style="list-style-type: none"> <li><b>1. Annual Review of Well-being Objectives and Corporate Plan 2018/22</b></li> <li><b>2. How Performance has been affected by Covid-19 situation</b> Richard Rowlands – Corporate Performance Manager Cllr Rob Stewart – Cabinet Member Economy, Finance &amp; Strategy</li> </ol>

- Review of Byelaws to be added to the work programme – date to be agreed.
- Reschedule - Overview/Summary of Commissioning Review Outcomes (to June 2021)